

MILEAGE CLAIM

Cowan Community School Corporation
(Governmental Unit)

TO _____ (Staff Name)

(Office, Board, Department or Institution)

ON ACCOUNT OF APPROPRIATION NO. _____ FOR _____

Date 20__	FROM POINT	TO POINT	SPEEDOMETER READING +		NATURE OF BUSINESS	AUTO MILES TRAVELED	MILEAGE @ _____CENTS PER MILE	
			START	FINISH				
AUTO LICENSE NO.						TOTALS		

+SPEEDOMETER READING columns are to be used only when distance between points cannot be determined by fixed mileage or official highway map.

Pursuant to the provisions and penalties of Chapter 155, Acts 1953, I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits and that no part of the same has been paid.

Date _____

Claim No. _____ Warrant No. _____

IN FAVOR OF

\$ _____

On Account of Appropriation No. _____ for

Mileage Reimbursement

Allowed _____, 20 _____

In the sum of \$ _____

(Board or Commission)

FILED

I have examined the within claim and hereby certify as follows:

That it is in proper form.

That it is duly authenticated as required by law.

That it is based upon statutory authority.

That it is apparently { correct
incorrect

Disbursing Officer

I certify that the within bill is true and correct; that the mileage therein itemized and for which charge is made was ordered by me and was necessary to the public business; and that the rate per mile is in accordance with statutes or governing ordinances, except
_____, 20____